
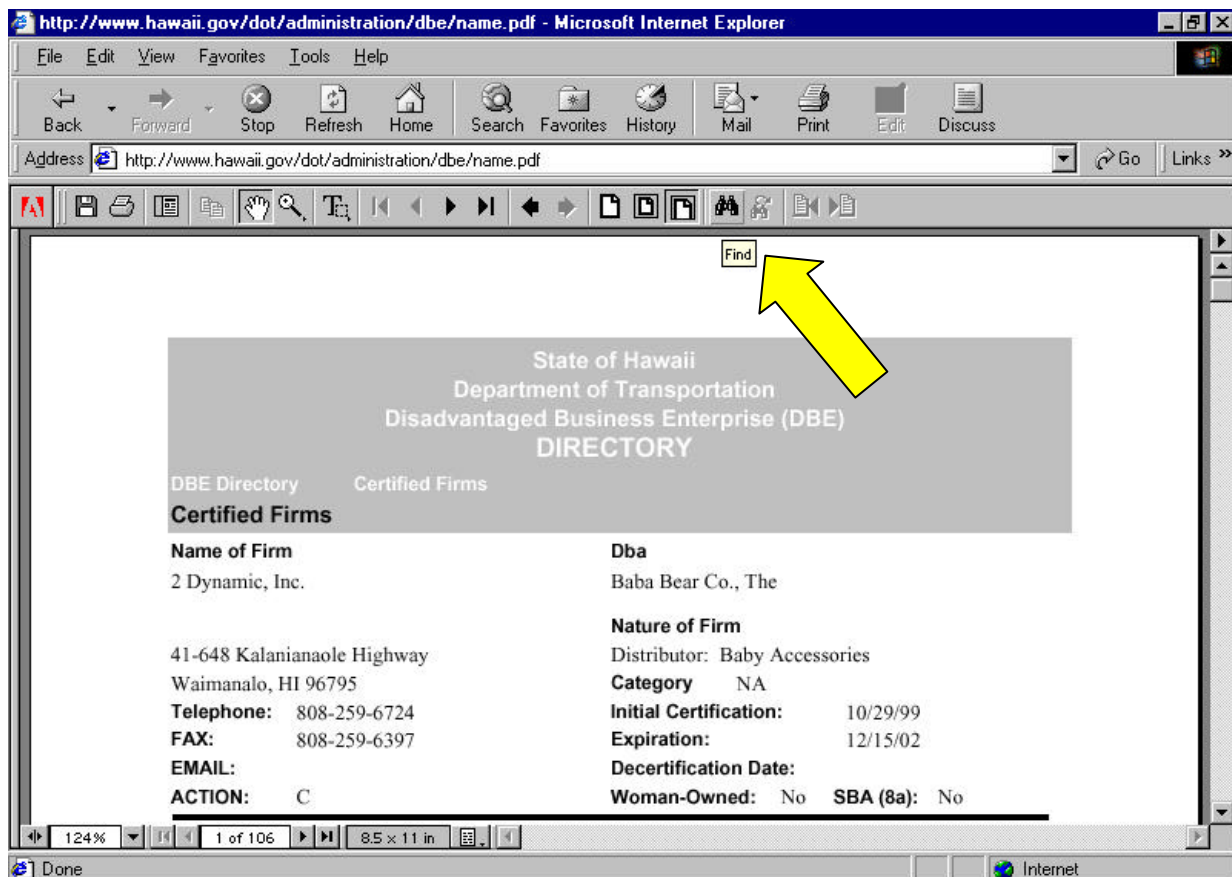
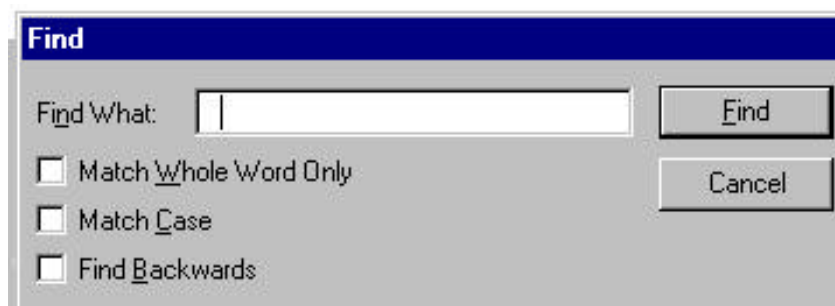


To begin searching for a company or type of work, do the following:

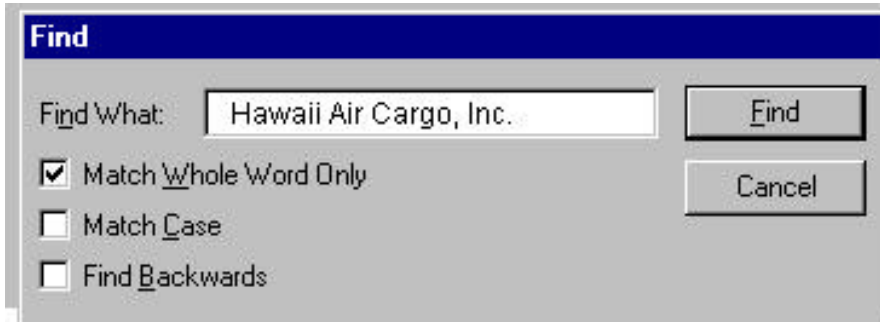
1. Locate and click on the Find tool button,  which is on the top right hand side of the site.



You should now see a dialogue box similar to this.



2. In the **Find What** text box: Type the name of the company, or the type of work you are searching for.  
For example, Hawaii Air Cargo, Inc.



Choose any of the search options if necessary:

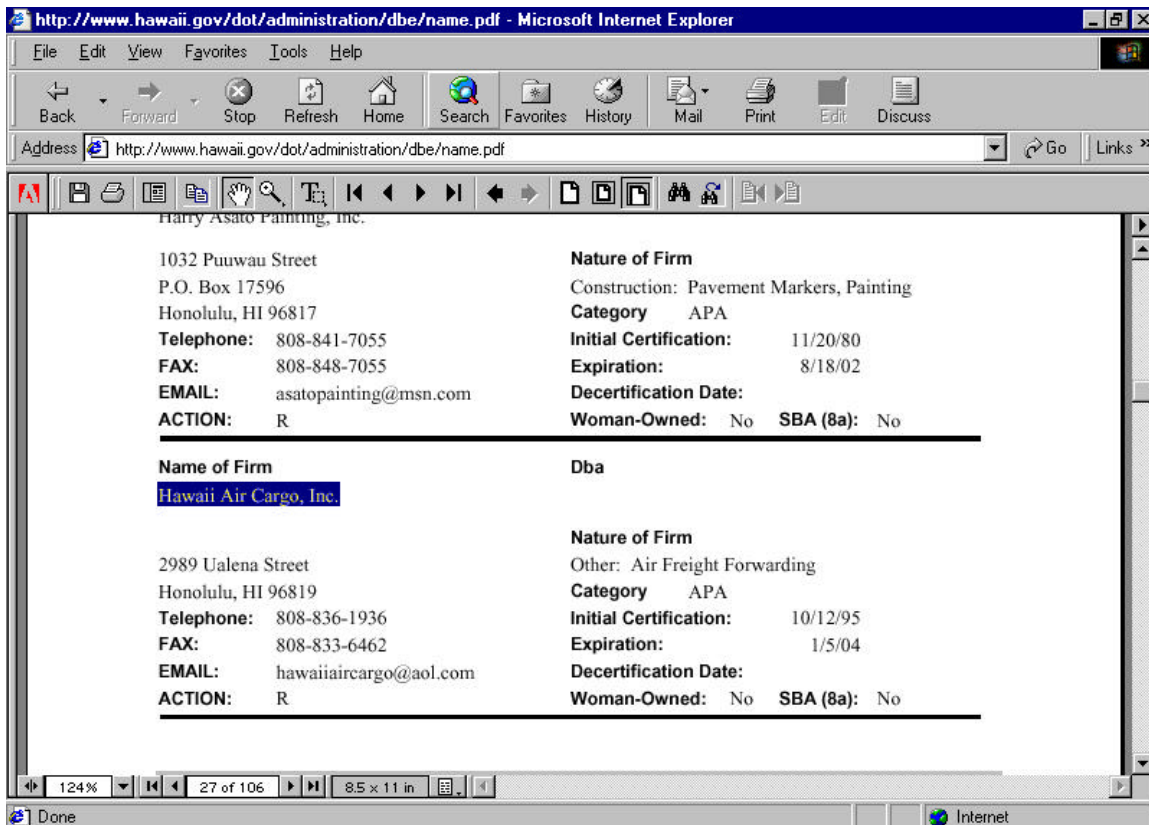
**Match Whole Word Only** finds only occurrences of the complete word you enter in the text box. For example, if you type 'Hawaii', the word 'Hawaiian' will not be highlighted, or searched for.

**Match Case** finds only words that contain exactly the same capitalization you enter in the text box.  
If you were to type 'Hawaii', the word 'hawaii' will not be searched for.


**Find Backwards** will start the search from the current page and goes backward through the document.

3. Click on the Find button. The search will go to the name or type of work selected in Step 2.

By searching for “Hawaii Air Cargo, Inc.”, it will bring up this page.  
As you can see, the words are highlighted to indicate your search is complete.



If you did not find what you were looking for:

You may need to click on the Find Next button,  which finds the next occurrence of the word(s) that you typed. For example, if I searched for ‘Hawaii’, it will find the next occurrence of ‘Hawaii’.

OR

You can click on the  and begin a new search.